

MRI Clinical Coordinator

CBD College has been providing quality education and training for over 32 years and it looking for a Full-time MRI Clinical Coordinator.

SUMMARY:

The MRI Clinical Coordinator will be responsible for the Clinical and Lab MRI courses and for a didactic MRI course (Cross Sectional Anatomy-Pathology-Imaging Procedures). Instructs the program courses. Responsible for acquiring and maintaining clinical affiliates for student clinical training. Maintains program in compliance with proper accrediting agencies. Responsible for recruiting applicants for the program. Adheres to all CBD College policies and procedures.

This is a **Full-Time** position.

QUALIFICATIONS:

Minimum Education, Skills, and Abilities:

- ARRT and/or AMRIT registered in MRI;
- Current licenses, certifications, or other designations as required by local, state, or federal laws to work in the field;
- AAS degree from a program in the radiology field accredited by an agency recognized by the U.S. Secretary of Education, the Council for Higher Education Accreditation (CHEA), or an otherwise recognized training entity (e.g., hospital-based program) in the specialty field;
- Minimum 3 years of occupational MRI clinical experience as MRI Technologist; OR
- A minimum of 4 years of job-related training and experience for those who are not graduates from a program in the field in which they teach;
- Strong computer and organizational skills;
- Demonstrated leadership skills and skills in establishing and maintaining effective working relationships with faculty, staff, other departments, students, and the public;
- Ability to focus on student learning outcomes and student success;
- Ability to foster college-wide partnerships to promote quality in education;
- Demonstrated strong oral and written communication skills.

Preferred Education, Skills and Abilities (on top of what listed above):

- Bachelors of Science degree;

- 3 years' experience as an MRI clinical instructor;
- Knowledge of and ability to apply relevant current education methodologies and techniques.

SALARY:

Salary will be commensurate with education and experience. Excellent benefits. Relocation assistance may be provided.

APPLICATION DEADLINE:

Screening of applicants will begin immediately and continue until the position is filled.

Applicants should send a completed cover letter, resume, list of three professional references, copies of current certifications or licenses and unofficial college transcripts. Application materials may be preferably emailed as pdf attachments, or mailed to us.

Proof of identity and eligibility to work in the US will be verified for the successful candidate.

INQUIRIES AND ALL MATERIALS SHOULD BE DIRECTED TO:

CBD College - Human Resources

3699 Wilshire Blvd. 4th Floor
Los Angeles, California 90010
hr@cbd.edu
Phone: (213) 427-2200

CBD College is an equal opportunity institution in education and employment. It is the policy of CBD College to provide equal opportunities without regard to age, race, color, religion, national origin, gender, disability, genetic information or veteran status.